Certificate of Translation

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(*For verifying the translation of research documents*)

**General information**If research is conducted in a language other than English, submit this form with translated materials to indicate the credentials of the translator. The Certificate of Translation is required to verify that the translations are accurate. Those who translate the material are to provide a brief description of their qualifications, skills or experience for serving in this role and sign the certificate of translation form.

This form must be typed out and submitted via e-mail to irb@ucr.edu along with the required signature. All the applicable questions should be answered.

**Please note the following:**

* For research conducted in languages other than English, the UCR IRB must have all versions of the research material (e.g. consents, recruitment, measures, etc.) in both English and the language in which research is being conducted.
* It is acceptable for an investigator listed as research personnel to translate the research material if they are qualified.
* Researchers may wish to delay the initial translation until after the IRB has reviewed and approved the English versions. Doing so may help researchers avoid multiple translations.
* If the non-English documents are submitted to the IRB after initial approval (i.e., not previously described in approved application), please submit an [Amendment Form](https://research.ucr.edu/sites/g/files/rcwecm4286/files/2020-09/ori-irb_amendment_request_form.docx) along with the translated material and a copy of the certificate of translation.

**1. Study Information**

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| **Principal Investigator:**  |       |
| **Faculty Advisor** (if applicable):  |       |
| **Project Title:** |       |

**2. Translator**

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| --- | --- |
| **Translator’s Name:** |       |
| **Translator’s Email:** |       |
| **Translator’s Qualifications:**  |       |
| **Language of translation:**  |       |
| **List of document(s) translated and Date(s) of translation(s):**      |
| **The translator declares that they are fluent in and understand the English language and the language****of translation. The non-English documents for this study are a true and accurate translation of the English****documents.** By signing below, I, the translator, agree with this statement. **\_ \_**\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Translator Signature**  **Date** |