



Import/Export Animal Transfer

Please complete the 'Import/Export Animal Transfer Form' if you are receiving or sending animals to another institution. Once the form has been completed, please return to Griselle Ochoa.

UCR Contact Information:

Veterinarian:	Dr. Akiko Sanders	Animal Health Technician:	Griselle Ochoa
Phone:	951-827-5845	Phone:	951-827-4689
Email:	akiko.sanders@ucr.edu	Email:	griselle.ochoaperez@ucr.edu

Today's Date: _____ Desired Ship/Receive Date: _____

UCR PI Requesting Transfer: _____

PI Signature: _____ AUP #: _____

Species Information:

Qty.	Species	Sex		Specifics
		Male	Female	
		Male	Female	
		Male	Female	

Transfer animals:

IMPORT Requested final housing location: Bldg: _____ Room: _____
EXPORT Current housing location: Bldg: _____ Room: _____

Other Institution's Information:

Institution Name: _____

PI (Name & Email): _____ / _____ Phone: _____

Veterinarian (Name & Email): _____ / _____ Phone: _____

Shipping Address (Exports Only): _____

Import/Export Coordinator (Name & Email): _____ / _____ Phone: _____

Carrier/Shipping Information:

Name of Carrier: _____

Shipping Costs: UCR PI to pay; FAU # _____

Financial Administrator's Approval: _____
 (Signature)

Other institution to pay (supply their courier & account #): _____
 (Courier) (Account #)

Vivaria Staff Use Only:

Sentinel Report Received (date): _____ Date order shipped/received: _____

Shipping/Receiving notes/instructions: _____

Vivarium Manager's signature: _____